

# The Venues

Capilano Suspension Bridge is the perfect venue for spectacular events. From wedding ceremonies and receptions to corporate events we are proud to offer you and your guests a truly unique and memorable experience.

## Canyon Lookout

Seating Capacity: 130 guests  
Reception: 150 guests

The Canyon Lookout is unmatched in natural beauty. Located at the north end of Capilano Suspension Bridge, this area features a deck cantilevered 300 feet above the rushing waters of Capilano River and has spectacular views of our rainforest and coastal mountains. Heated tents allow this area to be used during most seasons and it is unsurpassed in its uniquely West Coast appeal. The Canyon Lookout is a semi-private venue.

## Canyon House Banquet Room

Seating Capacity: 110 guests  
Reception: 120 guests

The Canyon House Banquet Room is a popular venue for weddings, meetings, theme parties or any social gathering. Antique displays enhance this welcoming and comfortable venue. The Canyon House seating areas can easily accommodate intimate events or large groups and is equipped with a separate bar and dance floor.

## The Bridge House Garden & Marquee Garden Tent

Seating Capacity: 110 guests  
Reception: 120 guests

The Bridge House Garden and Marquee Garden Tent are situated next to the heritage Bridge House Restaurant. Majestic rhododendron trees and beautifully manicured gardens create the perfect surrounding for outdoor weddings, receptions and elegant afternoon teas.

## The Bridge House Restaurant

Seating Capacity: 40 guests  
Reception: 40 guests

The full service Bridge House Restaurant was originally the residence of former Capilano Suspension Bridge owner Mac MacEachran in 1934. The wooden rafters and cozy stone fireplace create a warm atmosphere in casually elegant surroundings. Ideal for intimate gatherings, receptions and winter weddings.

Prices do not include service charges, applicable taxes or admission to Capilano Suspension Bridge.

**Menus and pricing are subject to change without notice.**

# 2012 VENUE RENTAL GUIDE

## Venue Rental Rates

### Canyon House Banquet Room or Marquee Garden Tent

Reception Venue Rental Rates:

Monday to Thursday	(daytime)	\$350
Friday to Sunday	(daytime)	\$500
Sunday to Thursday	(evening)	\$550*
Friday & Saturday	(evening)	\$950*

Ceremony Venue Rental Rates:

Wedding ceremony fee	\$500
Wedding ceremony without reception	\$1500

Canyon House and Marquee Garden Tent rental charges are reduced to \$650.00 when \$4500.00 or more is spent on food items before tax and gratuity. A venue maintenance fee may apply for groups spending less than \$400.00 on food and beverage before tax and gratuity.

\* Friday, Saturday and Sundays from June - September require a minimum spend of \$4,000.00 on food and beverage before tax and gratuity.

"Daytime" defined as 7:00 am to 4:00 pm

"Evening" defined as 6:00 pm to 1:00 am (12:00 am on Sundays)

\*Ceremony start times may vary from above defined times

### Bridge House Restaurant

Daytime	\$500
Evening	\$500

The Bridge House Restaurant is not available for private functions in July and August. A venue maintenance fee may apply for groups spending less than \$400.00 on food and beverage before tax and gratuity.

"Daytime" defined as 7:00 am to 4:00 pm

"Evening" defined as 6:00 pm to 1:00 am (12:00 am on Sundays)

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# 2012 VENUE RENTAL GUIDE

## Venue Rental Rates

### Canyon Lookout Events

Events that exceed 2 hours in time frame

Seating Capacity: 130  
Standing Reception: 150

\$1500 venue rental rate, plus \$250 park service fee for events that exceed park hours  
Includes tents to a maximum of 1 (one) 20'x30' and 4 (four) 20'x20' tents  
All events require equipment rentals, refer to Additional Fees  
Event Hours 6:00 pm - 10:00 pm

### Canyon Lookout Venue Only and Wedding Ceremonies

Maximum 2 hour time frame

\$1500 venue rental rate, plus \$250 park service fee for events that exceed park hours  
Includes tents to a maximum of 1 (one) 20'x30' and 4 (four) 20'x20' tents  
All events require equipment rentals, refer to Additional Fees

\$1000 for Wedding Ceremonies followed by a reception in the Canyon House, Marquee Garden Tent or Bridge House Restaurant. The reception venue rental rate will apply, as listed.  
Includes tents to a maximum of 1 (one) 20'x30' and 4 (four) 20'x20' tents  
All events require equipment rentals, refer to Additional Fees

\*Please contact the Event Coordinator for event start times

### Additional Fees

All events in the Canyon Lookout require equipment rentals, arranged by our Event Coordinator  
Prices may vary for events with less than 60 guests

Equipment Rentals (standing reception)	\$15 - \$30 approximately per person
Equipment Rentals (seated reception)	\$25 - \$40 approximately per person
Equipment Rentals (ceremony only)	\$6 - \$8 approximately per person

### Outside Catering

\$2500 venue rental rate, plus \$15 per person park service fee  
Includes tents to a maximum of 1 (one) 20'x30' and 4 (four) 20'x20' tents  
Event Hours 6:00 pm - 10:00 pm

\*Please contact the Event Coordinator for additional information

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## 2012 VENUE RENTAL GUIDE

### *Added Touches*

We are pleased to offer the following services for your event, subject to availability:

#### Complimentary

Admission to Capilano Suspension Bridge for all guests (when you book the Canyon House Banquet Room, the Bridge House Gardens & Marquee Garden Tent or the Bridge House Restaurant)

CD player for background music (excluding the Marquee Garden Tent)

Podium and microphone

Projector screen

Easel

Mirror centerpieces and vases (excluding the Canyon Lookout)

#### Additional

Specialty Linens	Request quote
Cake cutting fee	\$1.50 per person
Ice carving	\$250.00 to \$350.00

#### Referral Program

Refer us to a friend who books their event with us and receive lunch for two (2) at the Bridge House Restaurant and 2 day passes to the Capilano Suspension Bridge!

Contact our Events Coordinator for more details.

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# 2012 VENUE RENTAL GUIDE

## *Terms & Conditions*

1. A non-refundable deposit of \$1000.00 (Canyon House, Bridge House Restaurant, Marquee Garden Tent) or \$1500.00 (Canyon Lookout) is required to secure the date and location for your function. 50% (Canyon House, Bridge House Restaurant, Marquee Garden Tent) or 75% (Canyon Lookout) of the total estimated cost is due 14 days prior to your event. Final payment based on an estimate is due 3 business days prior to the function date.
2. The guaranteed number of guests is required 3 business days prior to your function and is not subject to reduction. Payment is due for the guaranteed number of guests, or actual number of guests, whichever is greater. If no final guest count is received you will be billed for the expected number as outlined in your venue confirmation letter.
3. All cancellations must be in writing and confirmed 30 days prior to the function. Cancellations given after this period of time will be charged 50% of the estimated total bill. Cancellations given within 10 business days of the event will be charged 100% of the total estimated bill.
4. In the event that the number of guests attending your function differs greatly from the original number quoted, we reserve the right to provide an alternate seating area suited to the group size.
5. All quoted prices are subject to 15% gratuity and applicable taxes.
6. One menu selection is required for all guests, unless otherwise pre-arranged with the Events Coordinator. Limited dietary substitutes can be made available upon prior request. Menu selection must be submitted to the Events Coordinator 14 days prior to your function.
7. Capilano Suspension Bridge must supply all beverages. Service of alcoholic beverages is not available after 1:00am, Monday-Saturday or after 12:00am on Sundays. Corkage events are respectfully declined. If less than \$300.00 (before tax & gratuity) is spent at the bar, a \$50.00 bartender fee will be applied.
8. Capilano Suspension Bridge must supply all food with the exception of items supplied by certified outside caterers (Canyon Lookout location only) and specialty cakes which may be subject to a cutting and plating fee. Due to health regulations, leftover food or beverage may not leave the premises following the event.
9. Please consult with the Events Coordinator before the setting up of any displays, etc. Nails, staples, glue or any materials such as these are not permitted on any walls, doors or ceilings of any banquet area. Decorations must be removed at the conclusion of the event or a minimum \$200.00 cleaning fee will apply. Decorations stored after an event will be held up to 4 days after which they will be donated to charity.
10. Rice, confetti, sparklers, table sparkles and non-drippless candles are not permitted. For alternative recommendations such as bubbles and flowers petals please speak with the Events Coordinator. Contradiction of this condition or extraordinary cleaning will result in a minimum \$200.00 cleaning fee.
11. Any promotional materials for your event that include Capilano Suspension Bridge logos and/or names must be approved by the Events Coordinator prior to publication.
12. The client is responsible for any loss or damage to property or equipment of Capilano Suspension Bridge that is caused by the client, guests and/or independent contractors on their behalf. The client is responsible for the actions and/or conducts of their guests.
13. Capilano Suspension Bridge is not responsible for any loss or damage to goods, property and/or equipment brought into the Park and facilities prior, during, or after any function.
14. Capilano Suspension Bridge is not responsible for any personal injury occurring on or near the premises caused by activities arranged by the host and/or guests.
15. All entertainment is subject to the SOCAN (Society of Composers, Authors and Music Publishers of Canada) fee.
16. All entertainment must adhere to local sound by-laws. In particular, amplified music and speeches in the Canyon Lookout or Garden Tent must not exceed 70db at any time and all sound must cease at 10:00pm in the Canyon Lookout and 9:00pm in the Marquee Garden Tent.
17. All prices are subject to change without notice. Pricing can be confirmed no more than three months prior to the function.
18. All events in the Canyon Lookout require equipment (tables, chairs, linen, cutlery, plates etc.) to be rented. This rental cost will be applied to the cost of the event at a maximum increase of 20% of the rental price as a set up, breakage and clean up fee.
19. Capilano Suspension Bridge reserves the right to immediately cease an event should alcohol (not purchased through Capilano Suspension Bridge) or drugs be consumed anywhere on the property. Should this occur, the client will still be responsible for 100% of the estimated event cost.

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